

EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, NOVEMBER 13, 2019

Attendance: Gail Brown (Chairperson), Penny Morton (Secretary), Kathleen McDermott (Member), Jeffrey Stevenson (Member) – arrived at 7:30 pm. Absent: Larry Tietjen (Planning Commission Liaison/Member), Scott Fitzgerald (Vice Chairperson).

Meeting called to order at 7:00 pm by G. Brown, Chairperson.

Pledge of Allegiance

Public Comments: Liz Willow, 683 Ellis Woods Rd, Pottstown, Pa. 19465 was present. She is a new appointee to the Parks and Recreation Commission and has volunteered to act as a liaison between them and the Historical Commission. She has also volunteered to take over the ceremonies at the Veteran's Cemetery, Ellis Woods Rd., which is owned by the Joint Veterans Council. Eagle Scouts have provided a new sign for the cemetery.

Minutes: Voting on the October 9, 2019 meeting minutes was tabled due to lack of a quorum. A motion was made by P. Morton to approve the September 11, 2019 meeting minutes and was seconded by K. McDermott. Approved 3-0-0

New Business

1. Township Engineers Status/Activity Report, November 11, 2019: E & S and NPDES approval was received. The on-lot disposal system design has been completed and was submitted to the Chester County Health Department. Additional information was requested and submitted to CCHD. 60% design plans, specifications and cost opinion were submitted for review by DCNR in accordance with the grant requirements. Site and building plans were presented to the Board of Supervisors on 9/9/19, the Township Historical Commission on 9/11/19 and the Township Planning Commission on 9/18/19 for comments. Comments were received from the Historical Commission and are being addressed.
2. Discussion on official spelling of Parkerford, Parker's Ford, or Parker Ford.
3. Consideration of establishing Historical Commission meeting date, time and place for 2020: A motion was made by G. Brown to change the Historical Commission meeting night beginning January, 2020 to the second Tuesday of the month at 7:00 pm at the township building. Seconded by J. Stevenson. Approved 4-0-0

Old Business

1. Discussion of the Fricks Locks Stakeholders Meeting on October 22, 2019: K. McDermott was present and provided a report. Maintenance and licensing contracts were discussed. Security and vandalism were again discussed. The Five Year Budget with escalation and the Fricks Locks Draft were presented. The next Stakeholders meeting will be on Tuesday, November 19, 2019.
2. Parkerford Trailhead/Riverside Park Conceptual Developmental Plan East Coventry: minutes were received from the October 16, 2019 public meeting. Ray Ott presented a slide show. Ten resident interviews were conducted between 7/3/19 and 8/24/19.
3. DCNR grant progress, Fricks Locks Village: see Township Engineers Status/Activity Report, above.

Planning Commission Liaison Report – L. Tietjen

The Commission did not meet last month, October, 2019.

Committees

1. Archives Committee: G. Brown, K. McDermott (Co-Chairpersons). Inactive
2. Oral History Committee: K. McDermott (Chairperson). Inactive
3. Fricks Locks Volunteer Committee: G. Brown, P. Morton, S. Fitzgerald (Co-Chairpersons). The final 2019 Fricks Locks tour was completed on Saturday, October 26, 2019. We had a total of 195 visitors for the year.

Other Business – None

Adjournment

A motion was made by K. McDermott to adjourn at 8:35 pm and was seconded by J. Stevenson.
Approved 4-0-0

Respectfully Submitted,

Penny Morton, Secretary